QC on 11/26/08

AGENCY SECURITY CLASSIFICATION MANAGEMENT PROGRAM DATA
(Submissions must be unclassified and typewritten, and reach the Information Security Oversight Office (ISOO) no later than November 15 following the reporting period.)

PART A: Identifying Information

1. Enter the **Fiscal Year** that this report covers.

   2008

2. Identify the **Department, Independent agency or Establishment** that is covered by this report.

3. Enter the name, title, address, phone, fax and email address of the **Senior Agency Official** (as defined in EO 12958, as amended, Section 5.4(d)) responsible for this report.

   Reginald F. Wells, Deputy Commissioner for Human Resources

4. Enter the name, title, phone, fax and email address for the **point-of-contact** responsible for answering questions about this report.

   Allen C. Dunham, Personnel Security Officer

PART B: Officials with Original Classification Authority

5. Enter the number of agency officials whose **highest level** of original classification authority is TOP SECRET.	**5.**	0
6. Enter the number of agency officials whose **highest level** of original classification authority is SECRET.	**6.**	0
7. Enter the number of agency officials whose **highest level** of original classification authority is CONFIDENTIAL.	**7.**	0
8. **Total** number of officials with original classification authority. (Sum of blocks 5, 6, & 7)	**8.**	0

PART C: Original Classification Decisions

Original classification is an initial determination that the information to be classified has not been previously classified by any other authority. It also meets the following conditions: (1) It was classified by an original classification authority; (2) the information is owned by, produced by or for, or is under the control of the United States Government; (3) It falls into at least one of the categories found in Section 1.4 of EO 12958, as amended; and, (4) unauthorized disclosure could reasonably be expected to result in damage to the national security. [Provide information only on classification decisions contained in finished products for dissemination or retention, regardless of the media. Do not count reproductions or copies.]

9. Enter the number of **original TOP SECRET** classification decisions made during the reporting period **with declassification instructions of 10 years or less.**	**9.**	0
10. Enter the number of **original TOP SECRET** classification decisions made during the reporting period **with declassification instructions ranging from over 10 years to 25 years.**	**10.**	0
11. **Total** number of TOP SECRET original classification decisions. (Sum of blocks 9 & 10)	**11.**	0
12. Enter the number of **original SECRET** classification decisions made during the reporting period with **declassification instructions of 10 years or less**	**12.**	0
13. Enter the number of **original SECRET** classification decisions made during the reporting period with **declassification instructions ranging from over 10 years to 25 years**	**13.**	0
14. **Total** number of SECRET original classification decisions (Sum of blocks 12 & 13)	**14.**	0
15. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period with **declassification instructions of 10 years or less.**	**15.**	0
16. Enter the number of **original CONFIDENTIAL** classification decisions made during the reporting period with **declassification instructions ranging from over 10 years to 25 years**.	**16.**	0
17. **Total** number of CONFIDENTIAL original classification decisions. (Sum of blocks 15 & 16)	**17.**	0
18. **Total** number of original classification decisions. (Sum of blocks 11, 14 & 17)	**18.**	0

PART D: Derivative Classification Decisions

Derivative classification is the incorporating, paraphrasing, restating, or generating in new form information that is already classified. This includes classification based on classification guides or other source documents. [Provide information only on derivative classification decisions contained in finished products for dissemination or retention, regardless of the media. Do not count reproductions or copies.]

19. Enter the number of **derivative TOP SECRET** classifications during the reporting period	19	0
20. Enter the number of **derivative SECRET** classifications during the reporting period.	20.	0
21. Enter the number of **derivative CONFIDENTIAL** classifications during the reporting period	21.	0
22. **Total** number of derivative classification decisions. (Sum of blocks 19, 20, & 21)	**22.**	0

FOR SOME REASON SSA IS not included in the derivative worksheet

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EO 12958 is amended

Enter the **Fiscal Year** that this report covers.
2008

Identify the **Department, Independent agency or establishment** that is covered by this report.

PART E: Mandatory Declassification Review Requests and Appeals

A "request" is an individual review request or appeal, regardless of the number of documents or pages to be reviewed as part of the request Report only requests for your agency in which your agency is responsible for the final decision. Please provide an explanation in Part I below where the number of requests or appeals carried forward between reporting periods changes.

23. Enter the number of **requests** carried over from the **previous** reporting period	**23.** 0
24. Enter the number of **new requests** received **during** the reporting period.	**24.** 0
25. Enter the number of **requests carried over** to the **next** reporting period	**25.** 0
26. Enter the number of **appeals carried over** from the **previous** reporting period.	**26.** 0
27. Enter the number of **new appeals** received **during** the reporting period	**27.** 0
28. Enter the number of **appeals carried over** to the **next** reporting period.	**28.** 0

PART F: Mandatory Declassification Review Decisions in Pages

29. Enter the number of **requested pages** that were declassified in **full.**	**29.** 0
30. Enter the number of **requested pages** that were declassified in **part.**	**30.** 0
31. Enter the number of **requested pages** that were **denied** declassification.	**31.** 0
32. **Total** number of **requested pages** acted on (Sum of blocks 29, 30, and 31)	**32.** 0
33. Enter the number of **appealed pages** that were declassified in **full.**	**33.** 0
34. Enter the number of **appealed pages** that were declassified in **part.**	**34.** 0
35. Enter the number of **appealed pages** that were **denied** declassification.	**35.** 0
36. **Total** number of **appealed pages** acted on. (Sum of blocks 33, 34, & 35)	**36.** 0

PART G: Automatic Declassification and Systematic Review

37. Enter the number of **pages reviewed** during the reporting period that were subject to declassification under Sections 3.3 & 3.4, EO12958, as amended.	**37.** 0
38. Enter the number of pages **declassified** under Sections 3.3 & 3.4, EO 12958, as amended.	**38.** 0

PART H: Internal Agency Oversight

39. Enter the number of **inspections, surveys, or program reviews,** covering any aspect of the security classification program, completed during the reporting period.	**39.** 2
40. Enter the number of **challenges** processed by your agency to the classification of information believed to be improperly classified or unclassified (See EO 12958 as amended, Section 1.8)	**40.** 0

PART I: Explanatory Comments

Use this space to elaborate on any section of this form. If more space is needed, provide as an attachment to this form. Provide explanations for any significant changes in trends/numbers from the previous year's report.

The Social Security Administration (SSA) rarely receives classified national security information. When received, it has been classified by another entity as SSA does not have original classification authority. Of the few classified documents received, derivative classification was unnecessary.

Inspections consist of semi-annual meetings/discussions with components of SSA which may receive classified national security information to determine whether appropriate safeguarding procedures are followed and to determine whether the documents received require derivative classification.

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32 CFR 2001.80   EO 12958, as amended